

REGULAR MEETING, October10, 2016

The regular meeting of the Wyoming City Council was held October 10, 2016 at the City Hall. Council members present were Agnitsch, Gudenkauf, Hollingshead, Taylor and Willman. Visitors: Diane Carstensen, Tim Wright, Shirley Wright, Harlan Waugh, Jim Eichhorn and Shirley Jones-Midland Times. Staff: Gravel and Tjaden. Mayor Somerville called the meeting to order at 7:00 p.m.

Moved by Agnitsch seconded by Hollingshead to approve the consent agenda. Roll call vote. All aye. Motion carried.

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| AFLAC | EMPLOYEE INS | 168.48 |
| AGVANTAGE FS, INC | FUEL | 2,691.24 |
| AGVANTAGE FS, INC | CALKINS LP | 522.09 |
| ALLIANT UTILITIES | ELECTRIC | 3,866.21 |
| BACKYARD GARDENS | CALKINS SERV | 141.00 |
| BAKER & TAYLOR | LIBRARY SUP | 61.16 |
| BARNHART CONST | CALKINS SERV | 10,340.00 |
| BARNHART CONST | WHMC SERV | 273.89 |
| BROWN SUPPLY | SW SUP | 329.00 |
| CASEY'S | FUEL | 136.01 |
| CHEM RIGHT LAB | SW/WA LABS | 246.00 |
| CITY OF WYOMING | POSTAGE | 18.66 |
| CITY OF WYOMING | WA/SW TRANSFERS | 20,510.88 |
| CITY OF WYOMING | CALKINS BOOKKEEPING | 700.00 |
| CITY OF WYOMING | UTILITIES | 386.90 |
| CUSTOM DOZING | GREEN ST BRIDGE | 1,215.00 |
| HARRY'S FARM TIRE | CITY SERV | 189.00 |
| HAWKINS, INC. | WA CHEMICALS | 261.39 |
| HOLLY'S TSM | CALKINS | 4.99 |
| HOLLY'S TSM | LIB SUP | 3.49 |
| INGRAM BOOK COMPANY | LIB SUP | 9.77 |
| IOWA AMU | ECIASSO | 320.45 |
| IOWA CODIFICATION | CODE | 352.00 |
| IOWA DNR | WA FEE | 66.00 |
| IOWA WORKFORCE | UNEMPLOYMENT | 406.46 |
| IPERS | IPERS | 2,514.28 |
| IRS | FED/FICA TAX | 3,631.16 |
| J & R RENTAL | SW SUP | 111.00 |
| JOHN DEERE FINANCIAL | CITY/CALKINS SUP | 114.39 |
| JONES CO AUDITOR | WHMC MEMORIAL HALL | 50.00 |
| JONES CO RECORDER | HOUSING GRANT | 29.00 |
| JONES CO SOLID WASTE | ASSESSMENT | 579.37 |
| LITTLE EAGLES NEST | TRANSFERS | 1,567.00 |
| MIDLAND TIMES | LEGALS | 349.22 |
| MIDWEST BUSINESS PRODUCTS | LIB SERV | 131.52 |

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| NICOLE RUSHFORD | LENLC SUP | 17.12 |
| PIONEER TELEPHONE | CITY/LENLC/LIB SERV | 19.14 |
| QUILL CORPORATION | LENLC SUP | 52.55 |
| REMLEY WILLEMS MCQUILLEN VOSS | LEGALS | 589.75 |
| RODNEY GRAVEL | SUPPLIES | 10.92 |
| ROXANN ALGERS | DEPOSIT REFUND | 200.00 |
| SECURITY PRODUCTS OF DUBUQUE | CITY/CALKINS SERV | 89.00 |
| SCHERMAN'S | TRACTOR | 258.70 |
| SHELDON HUNTER | BOA REFUND | 100.00 |
| STATE HYGENIC LAB | HOUSING TESTS | 149.50 |
| STOREY KENWORTHY | CITY SUP | 217.78 |
| THE HARTFORD | WORK COMP INSURANCE | 4,113.10 |
| TREASURER, STATE OF IOWA | EMPLOYEE TAXES | 1,619.00 |
| TREASURER, STATE OF IOWA | SALES TAX | 3,214.00 |
| USDA | CHILDCARE LOAN | 1,424.00 |
| UTILITY SERVICE CO | WA CONTRACT | 28,343.38 |
| VISA | LENLC/CITY/LIB SUP | 1,232.39 |
| VISA CARD | CALKINS SUP | 97.11 |
| WAL MART COMMUNITY | LIB/LENLC/CITY/CALKINS | 704.71 |
| WELLMARK | INSURANCE | 3,482.57 |
| WYOMING AUTO PARTS | CITY SUP | 44.73 |
| WYOMING MUTUAL TELEPHONE CO. | CITY/CALKINS/LENLC SERV | 290.38 |
| WYOMING PUBLIC LIBRARY | POSTAGE | 14.88 |
| CHECKING TOTAL | | 98,581.72 |
| AEC CONTRACTING | HOUSING | 7,077.00 |
| CITY OF WYOMING | HOUSING RECORDER | 29.00 |
| CITY OF WYOMING | HOUSING/STATE HYGENCI LAB | 149.50 |
| CONNERLEY CONSTRUCTION | HOUSING | 11,028.40 |
| CONNERLEY CONSTRUCTION | HOUSING | 11,415.60 |
| GRANT CHECKING | | 29,699.50 |

Revenue and Expenses for September 2016

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| Funds | Revenue | Expenses |
| General | 12,786.43 | 22,924.71 |

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|------------------------|------------|-----------|
| Library Regular | 468.26 | 1,806.41 |
| Library Special | 207.80 | 36.00 |
| Wyoming Hist. Museum | 716.35 | 2,681.16 |
| Calkins | 10.96 | 14,662.21 |
| Calkins Barn | 205.56 | |
| Road Use Tax | 6,641.69 | 3,814.11 |
| Trust & Agency | 2,312.25 | 1,626.49 |
| Local Option Sales Tax | 3,298.86 | |
| Rohwedder Trust | 18.01 | |
| Housing Grant | | 166.72 |
| Debt Service | 3,285.12 | |
| Water | 14,790.15 | 8,540.83 |
| Water Deposit | 230.00 | 200.00 |
| Water Sinking Fund | 1,129.00 | |
| Water Reserve | 932.06 | |
| Sewer | 24,526.84 | 23,001.78 |
| Sewer Sinking | 15,858.16 | |
| Sewer Reserve | 1,591.66 | |
| Sewer Grant | 242.00 | 242.00 |
| Storm Sewer | 315.09 | |
| Childcare Enterprise | 15,057.65 | 13,962.68 |
| Childcare Sinking | 1,424.00 | 1,424.00 |
| Childcare Reserve | 143.00 | |
| Totals | 107,190.90 | 95,089.10 |

Carstensen approached the Council regarding employee supervision and ways to save money.

Mayor Somerville opened the Public Hearing on the FY 2017 budget amendment at 7:10 p.m. No speakers for or against. No papers filed. Amendment is for housing and sewer grants not finished in FY 2016. Also bridge refund to FEMA. Reduction due to a financial examination and not an audit required. Amount amended is an increase in expenses of \$6,166. Moved by Agnitsch seconded by Taylor to close the Public Hearing at 7:10. Roll call vote. All aye. Motion carried. Moved by Willman seconded by Agnitsch to approve FY 2017 budget amendment. Roll call vote. All aye. Motion carried. Clerk assigned Resolution #1674.

Sheriff's report was received.

Correspondence from True North Insurance was reviewed. Moved by Hollingshead seconded by Taylor to send out RFP for Insurance in January. Roll call vote. All aye. Motion carried.

Shirley Wright addressed the Council regarding water pressure on West Webster Street. Problem has been ongoing for over three years. Water worked for a while when the City dug up at the Presbyterian Church and found water lines that were corroded.

Estimate for the engineer's preliminary water report for USDA regarding the W. Webster Street water project is \$16,000. The amount would be considerable less if the City does not go through USDA. The City cannot hire an engineer until USDA gives approval.

Moved by Willman seconded by Agnitsch to apply for the SEARCH grant through USDA to pay for preliminary water information on W. Webster Street. Roll call vote. All aye. Motion carried. Clerk assigned Resolution # 1675.

Update was given on Sewer project.

Gravel will check on warranty on the spare sewer pump if it is repaired, cost of \$7,374.25 for repairs. New pump is \$12,213.55.

E. Webster St. sewer was repaired. Waiting for IRW to return to televise to make sure it is fixed.

Estimates are being obtained for cleaning out drainage ditch between E. Green Street and E. Webster Street.

Moved by Gudenkauf seconded by Willman to have Change Order for South State Street for the shoulder rock at a cost of \$3,600.00 re submitted and itemized. Shoulders were only dirt and rock was not included in the spec. Roll call vote. All aye. Motion carried.

Moved by Willman seconded by Gudenkauf to approve payment of contract except for 5% due to crack to be repaired yet. 5% to be paid upon Watters approval for the South State Street Project. Roll call vote. All aye. Motion carried.

Green Street Ditch work was discussed.

Mayor and Watters will discuss the ditch project along S. State Street with Dodge and Christiansen.

Tree at 402 E. Green St. is tipping sidewalk. Tree does not appear to be tipping. ECIASSO safety training contract was reviewed. Amount is \$1,360.36. Three trainings will be held in Wyoming next year. Other trainings are in Maquoketa, Anamosa and Cascade. Contract is being reviewed Wednesday at the annual safety group meeting.

Clerk reported that David Amend with Regions will have the trust sell the Wyoming Mutual Telephone Co. Stock in the Rohwedder Trust.

Moved by Agnitsch seconded by Hollingshead to approve the Resolution to certify mowing property tax liens to the County Treasurer. Roll call vote. All aye. Motion carried. Clerk assigned Resolution #1676.

Moved by Agnitsch seconded by Gudenkauf to approve Resolution for changes in credit card. Roll call vote. All- aye. Motion carried. Clerk assigned Resolution # 1677.

Moved by Agnitsch seconded by Willman to Resolution for child care wages for Cook (\$7.75 with a raise to \$8 upon completion of food program training) and Office Coordination (\$14.01) set by the child care board. Roll call vote. All aye. Motion carried. Clerk assigned Resolution # 1678.

Moved by Willman seconded by Agnitsch to approve Resolution for child care cook job description. Roll call vote. Ayes- Agnitsch, Hollingshead, Willman and Taylor. Nay-Gudenkauf. Motion carried. Clerk assigned Resolution # 1679.

Moved by Willman seconded by Agnitsch to approve Resolution for child care office coordinator job description. Roll call vote. Ayes- Agnitsch, Hollingshead, Willman and Taylor. Nay-Gudenkauf. Motion carried.

Moved by Willman seconded by Agnitsch to approve Resolution to transfer Rohwedder Trust funds to the regular checking account for the South State Street repair contract and change order. Amount \$72,435.00. Roll call vote. All aye. Motion carried. Clerk assigned Resolution # 1681.

Clerk will send letter regarding JETS not being funded in the budget this year. Nuisance vehicles are being worked on.

Moved by Agnitsch seconded by Hollingshead to approve FIRST READING OF AN ORDINANCE AMENDING PROVISIONS PERTAINING TO LITTER. Roll call vote. All aye. Motion carried.

Moved by Willman seconded by Agnitsch to approve waiving SECOND READING OF AN ORDINANCE AMENDING PROVISIONS PERTAINING TO LITTER. Roll call vote. All aye. Motion carried.

Moved by Hollingshead seconded by Taylor to approve THIRD AND FINAL READING OF AN ORDINANCE AMENDING PROVISIONS PERTAINING TO LITTER. Roll call vote. All aye. Motion carried. Clerk assigned Ordinance # 392.

Moved by Willman seconded by Agnitsch to hold community clean up days in the spring. Roll call vote. All aye. Motion carried.

Mediacom equipment is not working and repair/updating would be City's cost for the local access channel. Moved by Agnitsch seconded by Hollingshead to not spend the money on new equipment for the channel. Roll call vote. All aye. Motion carried.

Wyoming Mutual Telephone Company plans to provide a local access channel in the future, probably next year.

Moved by Hollingshead seconded by Taylor to approve the raffle for Wyoming Cemetery fundraiser. Money must go through the City for the use of the city's gambling license. Roll call vote. All aye. Motion carried.

Moved by Agnitsch seconded by Willman to write letters of support for the Library's application and the Museum's application to the Jones County Endowment grants. Roll call vote. All aye. Motion carried.

Moved by Agnitsch seconded by Willman to approve the quote for the City Hall and shop walk in doors from Schueller & Sons for the amount of \$4,650.79. City Hall front door will be a commercial entry door. Roll call vote. All aye. Motion carried.

Moved by Hollingshead seconded by Gudenkauf for City Hall to be closed October 19-21. Clerk will be attending training. Roll call vote. All aye. Motion carried.

Moved by Willman seconded by Taylor to approve City Clerk attending Budget workshop in Cedar Rapids on November 17th. Roll call vote. All aye. Motion carried.

Moved by Hollingshead seconded by Taylor to approve City Hall closing for Veteran's Day. Clerks will use floating holiday. Roll call vote. All aye. Motion carried. Agenda packets will go out that Thursday.

Moved by Agnitsch seconded by Gudenkauf to approve Resolution for the City's Limited English Proficiency Plan. Roll call vote. All aye. Motion carried. Clerk assigned Resolution #1682. Plan is needed for USDA funding requirements. Discussion was held on contacting U. S. Cellular to leave the repeater on the tower they put up and not back on the water tower.

Discussion was held on training records for the liquor license renewals.

Moved by Willman seconded by Hollingshead to adjourn at 8:42 p.m. Roll call vote. All aye. Motion carried.

Keith Somerville, Mayor

Attest: Sheri Tjaden, City Clerk