

REGULAR MEETING, November 9, 2015

The regular meeting of the Wyoming City Council was held November 9, 2015 at the City Hall. Council members present were Agnitsch, Taylor, Gudenkauf, Willman and Hollingshead. Visitors: Don Schaeffer, Susie Schaeffer, Gary Hughes-ECICOG, Jim Bousley-IIW, Derek Snead-Jones County Engineer and Shirley Jones-Midland Times. Staff: Gravel and Tjaden. Mayor Somerville called the meeting to order at 7:00 p.m.

Moved by Agnitsch seconded by Taylor to approve the consent agenda. Roll call vote. All aye. Motion carried.

AFLAC	EMPLOYEES	\$ 338.16
ALLIANT UTILITIES	CALKINS SERV	\$ 26.79
ALLIANT UTILITIES	CITY/LIB/LENLC/WHMC/CALKINS	\$ 2,759.68
BACKYARD GARDENS	CALKINS SERV	\$ 105.00
BAKER & TAYLOR	LIBRARY BOOKS	\$ 52.32
BLADE PEST CONTROL, INC.	CALKINS/LENLC	\$ 203.00
CALKIN'S SQUARE	LENLC BARN DEPOSIT	\$ 150.00
CASEY'S GENERAL STORES, INC.	FUEL	\$ 181.49
CHEM RIGHT LABORATORIES	WA/SW SERV	\$ 223.00
CHRISTINE GENT	LENLC SERV	\$ 48.00
CITY OF MAQUOKETA	JETTER SERV	\$ 150.00
CITY OF WYOMING	WA/SW TRANSFERS	\$ 7,515.18
CITY OF WYOMING	UTILITIES	\$ 508.10
CITY OF WYOMING	POSTAGE	\$ 3.82
COMELEC SERVICES, INC.	SIREN	\$ 124.12
CUSTOM DOZING	WEBSTER ST BRIDGE	\$ 1,000.00
DALE CARSTENSEN	LIBRARY SERV	\$ 3,837.75
DATA TECH	TRAINING	\$ 95.00
DON SCHAEFFER	SIDEWALK GRANT	\$ 739.93
DUNKELS LAND IMPROVEMENTS	TREE REMOVAL	\$ 1,000.00
EDGEWOOD OIL	CITY	\$ 707.60
FRANZEN FAMILY USED TRACTORS	WA SERV	\$ 15.00
HAWKINS, INC.	WA SUP	\$ 165.68
HOGAN HANSEN	AUDIT	\$ 3,500.00
HOLLY'S TOWN SUPER MARKET	WHMC/LIB	\$ 298.27
HOLLY'S TOWN SUPER MARKET	LENLC SUP	\$ 752.41
INGRAM BOOK COMPANY	LIBRARY SUP	\$ 16.06
IOWA PRISON INDUSTRIES	STREET SIGNS	\$ 399.02
IPERS	RETIREMENT	\$ 2,549.02
IRS	WITHHOLDING	\$ 3,442.19
J & R SUPPLY	WA SUP	\$ 103.50
JACKIE MITCHELL	LENLC	\$ 10.00
JENNIFER ECKHARDT	LENLC TRAINING	\$ 48.00
JOHN DEERE FINANCIAL	CITY/LIB SUP	\$ 215.60
JONES COUNTY AUDITOR	WHMC RENTAL	\$ 50.00
JONES COUNTY SOLID WASTE	JUNK	\$ 24.20

KIRKWOOD COMM COLLEGE	LENLC SERV	\$ 24.00
KIRKWOOD COMM COLLEGE	SW TRAINING	\$ 450.00
LITTLE EAGLES NEST	LENLC TRANSFER	\$ 1,567.00
MAC WIRELESS	CITY SERV	\$ 69.34
MIDLAND TIMES	SERV	\$ 261.50
MIDWEST ALARMS	LENLC SERV	\$ 64.38
MONTICELLO CARPET & INTERIORS	LIBRARY SERV	\$ 359.94
OFFICE OF AUDITOR OF STATE	FILE AUDIT	\$ 175.00
PIONEER TELEPHONE	CITY/LENLC/LIB	\$ 12.97
QUILL CORPORATION	LENLC/CITY	\$ 258.40
REMLEY WILLEMS MCQUILLEN VOSS	GREEN ST	\$ 604.50
REPUBLIC SERVICES	GARBAGE	\$ 2,794.12
SECURITY PRODUCTS OF DUBUQUE	CALKINS SERV	\$ 2,254.50
SECURITY PRODUCTS OF DUBUQUE	CITY/WA/CALKINS SERV	\$ 79.00
SHERI TJADEN	MILEAGE	\$ 167.30
SOPER PLBG. & HTG.	CALKINS SERV	\$ 192.25
SOPER PLBG. & HTG.	LENLC SERV	\$ 62.60
STOREY KENWORTHY MATT PARROTT	CITY SUP	\$ 507.49
TUMBLEWEED PRESS IN	LIBRARY SUP	\$ 299.50
USDA	CHILDCARE LOAN-OCT	\$ 1,424.00
VISA	LIBRARY/LENLC/CITY	\$ 2,344.53
VISA CARD	CALKINS	\$ 215.80
WAL MART COMMUNITY BRC	CITY/LIBRARY/LENLC	\$ 470.49
WELLMARK	INSURANCE	\$ 3,179.33
WYOMING AUTO PARTS	CITY SUP	\$ 72.19
WYOMING MUTUAL TELEPHONE	CITY/LENLC/CALKINS	\$ 237.64
WYOMING PUBLIC LIBRARY	LIBRARY POSTAGE	\$ 14.87
WYOMING WELDING, INC.	CALKINS	\$ 25.00
ZIRKELBACH LAWN & LANDSCAPING	CALKINS	\$ 1,045.00
TOTAL CHECKING		\$ 50,590.53
ECICOG	OCT SERV-HOUSING	\$ 1,232.00
DORSEY & WHITNEY	SRF LOAN SERV	\$ 10,000.00
ECICOG	OCT SERV-SEWER	\$ 444.00
IIW ENGINEERS	CONTRACT	\$ 28,305.00
JONES CO RECORDER	FILING FEE	\$ 12.00
STAAB	PAYMENT #3	\$ 698,803.56
VISA	JONES CO RECORDER	\$ 12.00
TOTAL GRANT CHECKING		\$ 738,808.56

DEBTS TO BE PAID DECEMBER 1

CITIZENS STATE BANK	DEMOLITION LOAN INTEREST	\$	115.50
CITIZENS STATE BANK	BRIDGE INTEREST	\$	255.00
CITIZENS STATE BANK	N SIDEWALK INTEREST	\$	2,320.00
CITIZENS STATE BANK	S SIDEWALK INTEREST	\$	1,740.00
IOWA FINANCE AUTHORITY	NEW SEWER INTEREST	\$	2,711.59
IOWA FINANCE AUTHORITY	WATER INTEREST	\$	4,185.00
IOWA FINANCE AUTHORITY	SEWER INTEREST	\$	1,548.75
		\$	12,875.84

Revenue and Expenses for October 2015

Funds	Revenue	Expenses
General	42,989.25	8,989.84
Library Regular	13,378.55	1,868.75
Library Special	.04	89.93
Wyoming Hist. Museum	52,998.58	23.55
Calkins	5.19	2,264.70
Calkins Barn	2,052.27	
Road Use Tax	4,839.79	4,330.67
Trust & Agency	7,348.01	1,605.38
Local Option Sales Tax	7,187.24	
Rohwedder Trust	20,016.17	
Housing Grant	17,036.00	24,493.00
Debt Service	16,979.59	
Water	14,228.49	42,325.81
Customer Deposits	500.00	545.00
Water Sinking Fund	2,089.00	
Water Reserve	1,067.75	
Sewer	10,828.83	9,955.49
Sewer Sinking	3,488.68	
Sewer Reserve	869.75	
Sewer Grant	274,983.71	275,205.19
Storm Sewer	298.41	11.00
Childcare Enterprise	12,737.49	13,097.22
Childcare Sinking	1424.00	1424.00
Childcare Reserve	143.00	
Totals	507,489.79	386,229.53

Mayor opened Public Hearing for CDBG Status of Funded Activities for Sewer at 7:01 p.m. Gary Hughes gave a report on the status of funded activities for the wastewater improvement project assisted by the Community Development Block Grant (**13-WS-032**) As required for this hearing, it is noted that:

- a. For a general description of accomplishments to-date, an improvement contract was awarded to Staab Construction. To-date, a new embankment to divide the site and serve as the future south wall of Lagoon Cells No. 1 and 2 was built. The cells and associated aeration system, manholes, and

earthwork are mostly complete. The outfall and sub-drain outlets have been installed at the river. Earthwork for Cell No. 3 is taking place. Construction of the Chlorine Contact Tank is underway.

- b. For a summary of expenditures to-date, through October 31, 2015, a total of \$1,276,116.41 has been invoiced: \$1,258,097.41 for construction; and \$18,019.00 for grant administration. Of \$300,000 awarded from the CDBG Program, \$298,018 of invoicing received is reimbursed according to 27% federal share of development cost and 100% share of administrative cost.
- c. For a general description of remaining work, in the southern half of the site, work items include: final grading and surfacing, yard pipe and structures, lagoon lining, Chemical Building installation, and recirculation pump station installation. In the northern half of the site, work items still remaining include: sludge removal, earthwork, yard piping and structures, lagoon lining, Blower Building Installation, lagoon aeration system installation and Influent Pump Station modifications.
- d. For a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries, it is noted that the sequence of construction was modified to keep previously accumulated solids stored in the northern half of the site until they can be removed and land applied in the fall. This shifted work areas for the site to the southern half of the site until fall, and led to a delay in the expected project completion date. In addition, during construction of the cells, unsuitable soils were discovered during excavation. These soils were removed and replaced with a granular material to allow proper compaction of the subgrade beneath the cell structures.

Mayor Closed Public Hearing at 7:04 p.m.

Correspondence received for the Council regarding sidewalk/sump hose complaint. Will be on December agenda.

Discussion was held regarding X-75/South State Street Project. Snead proposed shoulder sub drains on both sides, Council agreed. Existing sidewalk will be moved slightly in order to comply with ADA and eliminate the stairs. Driveway and side streets access ways will be tied in. Curb and gutter was reviewed.

Willman read a letter from property owners requesting that motion from November meeting stands. Snead is looking at long term of the project. S. Schaeffer expressed concerns with snow removal with curbing. Radius at Hwy. 64 will be widened for trucks to turn. Moved by Taylor to do the curb and gutter at 64 and stop there. Willman stated motion from November would stand.

Somerville and Agnitsch would like to see the curb and gutter in the project.

Snead will keep Council updated with plans.

Bousley gave the Council an update on the Sewer Project.

Moved by Agnitsch seconded by Hollingshead to approve Resolution for Change Order #4 in the amount of \$59,492.00. Roll call vote. All aye. Motion carried.

Clerk assigned Resolution # 1611.

Moved by Willman seconded by Gudenkauf to approve Staab Construction Corp. contract draw #3 in the amount of \$698,803.56. Roll call vote. All aye. Motion carried.

Traffic Control Resolution update-Watters working on list school crossings.

Safety group training schedule for 2016 was discussed. Wyoming will have a mock OSHA walk through in July. Written safety programs will be done.

Moved by Agnitsch seconded by Taylor to approve Resolution to Set Public Hearing for proposed vacation of Real Estate. Roll call vote. Ayes: Agnitsch, Hollingshead, Willman and Taylor. Gudenkauf abstained due to interest. Clerk assigned Resolution #1612.

Moved by Willman seconded by Taylor to approve Casey's Liquor License Renewal. Roll call vote. All aye. Motion carried.

Moved by Willman seconded by Agnitsch to set Public Hearing for the FY 2016 Budget Amendment. Roll call vote. All aye. Motion carried. Clerk assigned Resolution #1613.

Moved by Willman seconded by Hollingshead to accept the Annual Examination Report for FY 2015. Roll call vote. All aye. Motion carried.

Moved by Agnitsch seconded by Willman to approve Resolution for Childcare site supervisor Rhonda Bickford wages at \$8.25. Roll call vote. All aye. Motion carried. Clerk assigned Resolution #1614.

Replacement of City Hall doors is needed. Contractor will be contacted.

Moved by Agnitsch seconded by Taylor to rescind tax lien on 410 W. Green St., City did not mow. Roll call vote. All aye. Motion carried. Clerk assigned Resolution # 1615.

Sheriff Graver gave an update on the department.

Moved by Agnitsch seconded by Taylor to approve Clerk taking the online security awareness training. Roll call vote. All aye. Motion carried.

Moved by Agnitsch seconded by Willman to approve the handicap parking at the City Parking lot (non-van), Post Office and Soper's on Washington Street. Roll call vote. All aye. Motion carried.

Moved by Willman seconded by Gudenkauf to adjourn at 8:42 p.m. Roll call vote. All aye. Motion carried.

---

Keith Somerville, Mayor

---

Attest: Sheri Tjaden, City Clerk