

CALKINS SQUARE COMMISSION

Calkins Square Commission met for its regular meeting on March 13, 2024, at the Barn.

Members Present: L. Brodersen, S. Brodersen, K. Dodge, B. Leonard, M. Thomas, J. Willman Tomas, S. Willman, P. Pace-Whitmarsh, manager, R. Dirks and S. Agnitsch, representing City of Wyoming.

Chairman Thomas called the meeting to order at 6:00 p.m.

- Motion was made by L. Brodersen, seconded by K. Dodge, to approve the agenda. All ayes, motion carried.
- Motion was made by B. Leonard, seconded by K. Dodge, to approve minutes of the meeting of February 14, 2024. All ayes, motion carried.
- Motion was made by S. Agnitsch, seconded by J. Tomas, to approve the financial report. All ayes, motion carried.
- Motion was made by S. Agnitsch, seconded by K. Dodge, to approve payment of the bills in the total amount of \$18,266.68. All ayes, motion carried.

Old Business:

- Update on barn staining: After the February meeting, Goldsmith Painting submitted a quote of \$18,450.00, which was approved by email messages to board members. The contract has been signed, and he indicated he will be ready to start when the day and night temperatures are above 50 degrees.
- House back porch: Barnhart is ready to start when he has received the materials, which he will order on receipt of the 50% deposit.
- Kitchen stove update: It was decided to purchase 3 new electric stoves to replace the originals.

New Business:

- Deck rail replacement: The outside railings have been replaced, however, the railing against the side wall of the building was not included in the original quote. It was decided to contact the vendor to determine the cost of replacing the inside wood railing, to avoid further deterioration and so that everything will match. Thomas will contact the company.
- Stripping/waxing of kitchen/bar/bathroom floors: A quote of \$2,683.00 to chemically strip and refinish those floors was received from Greenwood Cleaning Systems. Motion was made by B. Leonard, seconded by S. Agnitsch, to proceed. All ayes, motion carried.
- Returnable deposits: There was a discussion about expenses when a deposit is to be held. It was noted that if the expenses are less than the deposit amount, those must be itemized and therefore a partial refund would be returned to the renter.
- Website proposal: A powerpoint presentation from one vendor was reviewed, and due to the substantial cost, it was tabled. Patti has been in contact with a second vendor, whose proposal has not yet been received.
- Keyless entry to barn: It was decided to get more information before taking action.
- Manager monthly update: Patti reviewed two rentals later this month. She also indicated that she will schedule the floor refinishing for an open weekend.

Motion to adjourn at 7:00 p.m. was made and seconded.

Mark Thomas, Chairman

Attest: Suzanne Willman, Secretary