

**RESIDENT MOVING OUT
UTILITY BILLING ACCOUNT INFORMATION**

<i>FOR OFFICIAL USE ONLY:</i> Account Number _____ Date Received: _____	
METER READINGS	
Final Meter Reading: _____	Date of Reading: _____
DEPOSIT	
Deposits: Deposit Number: _____	Deposit Amount \$ _____
Deposit To Final Bill \$ _____	Deposit Refund \$ _____
Refund Check Number: _____	Refund Check Date: _____

Name _____ Account Number: _____
Current Address: _____ Date Moving Out: _____
Forwarding Address: _____
Phone Home: _____ Cell: _____ Work: _____
Email: _____

Your water meter will be read by the city on your last day at the residence. Your utility deposit will be applied to your account when your final bill is issued. We will mail your final bill to your forwarding address. If there is a credit on your account after the deposit is applied, a check will be mailed to your forwarding address.

HOMEOWNERS Please provide information about the status of the property:

- Sold: Closing Date: _____ New Owner (name & phone) _____

- Rented: Renter's name and contact information: _____

- Other: _____

RENTERS:

Landlord's Name & Contact Information: _____
