

## CALKINS SQUARE COMMISSION

Calkins Square Commission met for its regular meeting on August 21, 2024, at the Barn.

Members Present: L. Brodersen, S. Brodersen, K. Dodge, B. Leonard, M. Thomas, J. Willman Tomas, S. Willman, P. Pace-Whitmarsh, manager, and S. Agnitsch and T. Sterk, representing the City of Wyoming

Visitor Present: None

Chairman Thomas called the meeting to order at 6:00 p.m.

- Motion was made by B. Leonard, seconded by L. Brodersen, to approve the agenda. All ayes, motion carried.
- Motion was made by K. Dodge, seconded by S. Agnitsch, to approve minutes of the meeting of June 12, 2024. All ayes, motion carried.
- Motion was made by K. Dodge, seconded by S. Willman, to approve the financial report. All ayes, motion carried.
- Motion was made by S. Agnitsch, seconded by K. Dodge, to approve payment of the bills in the amount of \$9,146.88. All ayes, motion carried. Motion was made by S. Brodersen, seconded by S. Willman, to amend the city resolution for bill payment to include security deposit refunds (for barn rentals) as soon as authorized by Calkins board or manager. All ayes, motion carried.

### Old Business:

- Update on barn staining: The painter is expected soon, and has been delayed by recent rain.
- Update on round tables: They will have to be ordered since the local vendors do not stock the tables we want.
- Stainless steel prep table for basement: This has been completed.

### New Business:

- Midland Council of Churches: They have requested use of the gazebo on October 6<sup>th</sup> for a service. Motion was made by S. Brodersen, seconded by B. Leonard, to approve the use with no charge, and the use of the basement as backup in the event of bad weather. All ayes, motion carried.
- Christmas City: After discussion, it was decided to contact Wyoming Betterment to discuss the rental and purpose of the barn use at the next meeting.
- Purchase of load of dirt: The City has some dirt from a project that they will give to Calkins.
- Bill for Calkins domain name: This is a courtesy invoice that was received; no payment is required.
- Landscaping around barn: The rock borders under the decks are getting loose, so contact was made with Evergreen Landscaping for suggestions. They estimated that a new concrete border and replacement rock would be approximately \$12,000.00. Motion was made by B. Leonard, seconded by S. Willman, to contact them to be included in their schedule for next year. All ayes, motion carried.
- Calkins payroll: Motion was made by B. Leonard, seconded by J. Tomas, to purchase a time clock for the maintenance workers. All ayes, motion carried.
- Manager monthly update: Patti reported that there have been numerous events where smoking is taking place on the decks. It was decided that there should be signs posted and possibly the cigarette butt receptacles should be moved away from the entry doors. She also reported that the carpet on the stairs is difficult to get clean. It was decided to get estimates for new carpeting and review at a later meeting.

Motion to adjourn at 7:20 p.m. was made and seconded.

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Mark Thomas, Chairman

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Attest: Suzanne Willman, Secretary